

# Weekend Studio Rental **Brochure**

Recognition:

Runners up in Flexible Association Awards 23

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### **INTRODUCTION & COSTS**

Are you a small business owner or an entrepreneur in search of a versatile and inspiring space for your events or workshops? Look no further! CoWorking Devon is excited to introduce our brandnew weekend studio rental price plan, offering you the flexibility and resources you need to bring your ideas to life.

#### Overview:

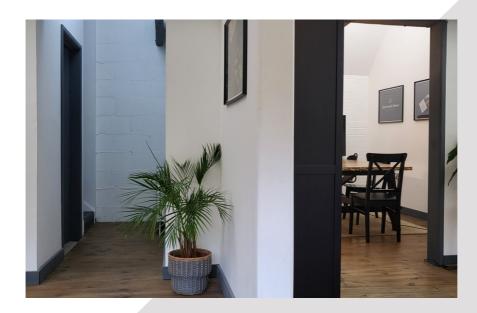
24-hour access per day for a full weekend or single day
 Studio space emptied of furniture, providing a blank canvas
 Customisable setup, including the option to leave out tables

#### Costs:

- Single Day: £125
- Full Weekend: £240 (same weekend only)
- Competitive pricing to suit small businesses and startups

### **Explore Beyond the Studio:**

- Discover short walks and nearby places to eat!
- Walks: CoWorking Devon Short Walks
- Places to eat: Where to Get Lunch Around CoWorking Devon



### **STUDIO FEATURES** & BENEFITS



Are you a small business owner or an entrepreneur in search of a versatile and inspiring space for your events or workshops? Look no further! CoWorking Devon is excited to introduce our brandnew weekend studio rental price plan, offering you the flexibility and resources you need to bring your ideas to life.

### **Studio Features:**

- Full access to the entire studio space
- Fully functional kitchen, high-speed broadband, and tech equipment 6m x 16m open-plan area with breathtaking River Dart views
- Ample free parking with 20+ spaces available

### Benefits:

- Ideal for workshops, training sessions, games events, and photoshoots.
- Empowers small businesses to grow and connect with their audience.
- Platform for events with benefit and purpose, fostering positive change in the community.
- Note: Convenience at Your Fingertips
- Hassle-free parking for all guests.

### **STUDIO PREVIEW** AND VISIT



CoWorking Devon's weekend studio rental service is here to empower your vision. Let us be the canvas for your creativity, the stage for your workshops, and the hub for your community. Together, we can turn your ideas into reality.

### Considering the Space?:

- We encourage you to visit and experience the studio before booking.
   Schedule a visit to ensure it aligns with your vision and needs.
- Book your weekend studio space now and unleash your creativity!
- Schedule a visit to see the space in person: Contact Us



#### Notes:

- More info on the studio rental: <u>Unlocking Possibilities -</u>

   <u>CoWorking Devon's New Weekend Studio Rental Plan</u>
- Frequently Asked Questions

### **IDEAS & OPERATIONS**

Ready to reserve your weekend? Contact us today to book your space and embark on a journey of endless possibilities. Your dream event awaits! Get in touch with us and discuss your ideas and we can help you put some plans together.

#### Ideas for Studio Use:

- Workshops and training sessions
- Yoga or spiritual workships
- Games events and tournaments
- Photoshoots and creative projects
- Charity events and community workshops

### Operational information:

- Furniture and equipment not provided
- Hire times: 6 pm to 6 pm each day
- · Key provided via a secure key box with a new code each time
- Liability insurance required in the company's name (no refunds if your policy is not provided)



### HOW DO I BOOK?

### Booking process for weekend hire:

Here are the clear steps you need to follow:

**01** ■ Visit the Website:

Go to the coworking Devon website **HERE**.

**Q2** Purchase 'One/Two Day Studio Pass':

On the website, navigate to the price plans page and select the 'One/Two Day Studio Pass' priced at £125/£240. Make the payment using a credit or debit card. If you need an ongoing subscription we can set up a Direct Debit.

**03** Access Your Calendar:

After the payment, you will be redirected to the calendar page. This booking will also be stored in your 'bookings' page in your accounts dashboard for future reference or if you'd like to use the credits at a later date. Your credit will not expire. You can also access the calender from your bookings page in your account.

**04 L** Select Your Date:

On the calendar page, choose your preferred day/s for using the studio. Proceed to the checkout process. You may need to order multiple plans if you require more than a single full weekend booking.

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Complete the checkout:

Complete the checkout process by providing the necessary details.

**06 Less Confirmation Email:** 

You will receive a confirmation email confirming your booking on payment and booking dates, separately.

**07** Submit Rental Agreement and Liability Insurance:

Provide us with a copy of your liability insurance. Ensure there is an accurate correlation between the liability insurance document and the person/company renting the studio. This must be for the same company/person for the booking to be valid and will be checked. You cannot go through with your booked day without this and no refunds will be given for no documentation.

Confirmation of Event:

Once we receive your signed rental agreement and the liability insurance document, your event will be officially secured. We look forward to welcoming you!

The rental space must be clear by 6pm unless discussed in advance to allow the next rental to be available.

### **MEET** THE TEAM



Jack Dicker
Founder



Jayne Denenny Administration Manager

### **OUR** AMAZING SPACE







### **CANCELLATION POLICY**

#### 1. Booking Procedure:

Bookings can be made through our website on the bookings page. Order and pay for your plan and secure your date. if you are looking for multiple dates, you can re-purchase the plan and re-do the process. If you are looking for continual useage over the year, please contact us to set up a Direxct Debit arrangement and we can secure the dates in advance.

#### 2. Rental Fees and Payment:

Rental Rates:

One-Day Studio Pass: £125.00

Two-Day Studio Pass: £240.00 - Must be booked the same weekend

#### 3. Cancellation Policy

100% refund on 12 weeks or more notice.

75% refund on 8-11 weeks notice.

If cancellation notice is given 8 weeks or less there will be no refund.

#### 4. Studio Usage:

Permitted Activities: On receipt of your rental enquiry, we shall confirm the suitability of the space for your arranged activity. Please note we are within our rights to turn away any rental enquiry that we do not feel is appropriate for the CoWorking Devon space.

Capacity: We have capacity for 50 people at a standing event. If you require use of the space in a different way (using desks/tables or yoga/physical activity) please get in touch before signing this agreement for confirmed capacity for your activity.

#### 5. Access and Hours:

The one-day studio pass offers you access for 24hours - 6pm until 6pm the following day. The two-day studio pass offers you access for 48 hours - 6pm Friday until 6pm on

### 7. Rules and Regulations:

There is no access to the private offices off from the main space, please ensure this is respected by everyone in your group.

It is the responsibility of the rental contact to ensure that guests and helpers know what is expected of them. All communal areas, including the kitchen, must be tidied and left clean. We will include a checklist to ensure all cleaning and shutdown tasks are completed.

An extra cleaning charge may be levied on the hirer if the premises are left in an unacceptable state. Please notify CoWorking Devon by email if there have been any damages or breakages.

#### 8. Cleanup and Return of Studio:

We require the office to be returned to us as it was provided, and all cleanup and shutdown tasks written in the welcome pack ticked off. We will arrange to meet you after the end of your rental period to lock up.

#### 9. Communication:

If you have any queries during your rental period or prior to this beginning, please do not hesitate to email Jack via jack@coworkingdevon.co.uk or call/WhatsApp on 07412 157857.



### FOR ENQUIRIES, CONTACT US

Contact us: here for a CoWorking FREE trial and here to enquire about Studio Hire

For general enquiries: info@coworkingdevon.co.uk or 01364 654 267

Address: CoWorking Devon Dart Mills Estate, Old Totnes Road, Buckfastleigh